Dear Parents,

Welcome to the 2016 school year.

Tuition and resource fees for 2016 have been set by the Parish Finance Council.

Tuition fees have been set as follows:

- 1st Child: $1,275.00 / year
- 2nd Child: $768.00 / year
- 3rd Child: $195.00 / year
- Further children: $195.00 / year

Tuition fees are an annual charge and for those of you who pay the annual fee by 29th February, 2016, a 5% DISCOUNT applies.

Resource fees have been set at $170.00/year for each student. Resource fees are additional to tuition fees and the 5% annual discount does not apply.

The Extra Curricula Levy is on a per child basis and covers specific K-6 School Events only throughout the year. Any additional excursions, sporting events and/or class activities will be an additional charge to students.

For those wishing to take advantage of the annual payment discount and pay the yearly fee up front the following information is supplied:

<table>
<thead>
<tr>
<th></th>
<th>School Fees</th>
<th>Resource Fee</th>
<th>Parent Forum Levy</th>
<th>Extra Curricula Levy</th>
<th>Total</th>
<th>Discount on School Fees Only</th>
<th>Payment Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Child</td>
<td>1275.00</td>
<td>170.00</td>
<td>100.00</td>
<td>66.00</td>
<td>1611.00</td>
<td>63.75</td>
<td>1547.25</td>
</tr>
<tr>
<td>2 Children</td>
<td>2043.00</td>
<td>340.00</td>
<td>100.00</td>
<td>132.00</td>
<td>2615.00</td>
<td>102.15</td>
<td>2512.85</td>
</tr>
<tr>
<td>3 Children</td>
<td>2238.00</td>
<td>510.00</td>
<td>100.00</td>
<td>198.00</td>
<td>3046.00</td>
<td>111.90</td>
<td>2934.10</td>
</tr>
<tr>
<td>4 Children</td>
<td>2433.00</td>
<td>680.00</td>
<td>100.00</td>
<td>264.00</td>
<td>3477.00</td>
<td>121.65</td>
<td>3355.35</td>
</tr>
</tbody>
</table>

It is also possible to pay fees by instalment ON A PER TERM BASIS. This can be paid in Term 1, Term 2 and Term 3. Each instalment is due and payable by the conclusion of Week 2. Resource Fees, School Forum Levy and Extra Curricula Levy are required to be paid with Term 1 fees.

For those who wish to pay on a per term basis the payment required for Term 1 is detailed below:

<table>
<thead>
<tr>
<th></th>
<th>School Fees</th>
<th>Resource Fees</th>
<th>School Forum Levy</th>
<th>Extra Curricula Levy</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Child</td>
<td>425.00</td>
<td>170.00</td>
<td>100.00</td>
<td>22.00</td>
<td>717.00</td>
</tr>
<tr>
<td>2 Children</td>
<td>681.00</td>
<td>340.00</td>
<td>100.00</td>
<td>44.00</td>
<td>1165.00</td>
</tr>
<tr>
<td>3 Children</td>
<td>746.00</td>
<td>510.00</td>
<td>100.00</td>
<td>66.00</td>
<td>1422.00</td>
</tr>
<tr>
<td>4 Children</td>
<td>811.00</td>
<td>680.00</td>
<td>100.00</td>
<td>88.00</td>
<td>1679.00</td>
</tr>
</tbody>
</table>
Payment in smaller weekly, fortnightly or monthly amounts are welcomed and arrangements may be made with the School Office or the Principal.

Fees will be issued over 3 Terms, however, you still have the option to pay school fees over 4 terms if you choose a payment arrangement (see below for payment options).

For your convenience, and to hopefully suit your personal situation, a number of payment options or models are available:

A. One upfront payment in total for the year (5% discount on tuition fees if paid by 29th February, 2016).
B. Three x Term payments payable by Week 2 of Term 1, Term 2 and Term 3.
C. Periodic Payments throughout the year by arrangement with the Principal.
D. Direct Debit payments, Centrelink Centrepay payments:
   i) Weekly payments
   ii) Fortnightly payments

Arrangements for 2016 will only be accepted upon completion of the attached form and returned to the school office no later than 26th February, 2016. Arrangement becomes null and void if payment schedule is not adhered to.

It is asked that parents contact the School immediately there is a difficulty with the payment of fees. A copy of the Parish School and Book Fee Policy is attached for your information.

In conclusion, I thank you for your cooperation in the Catholic education of your children and look forward to sharing 2016 with you and your families.

Yours sincerely,

MARK MCDONALD
PRINCIPAL
ST. FRANCIS XAVIER’S PARISH
SCHOOL AND RESOURCE FEE POLICY
CATHOLIC PRIMARY SCHOOLS

1. School and resource fees are determined by the Parish Finance Council, in consultation with Principals, in December each year and apply to the next school year.

2. Invoices for school and resource fees are raised in February for the whole of the school year.

3. Methods of Payment:
   - **Annually** Whole year school fees paid in advance by 29 February each year are discounted by 5%. The discount is not applicable to resource fees or School Forum levy.
   - **Per Term** School fees may be paid on a per term basis (for the first three terms only) provided payment is received by the conclusion of Week 2 each term.
     - Resource fees and School Forum levy must be paid with Term 1 school fees by the conclusion of Week 2 of Term 1.
   - **Other** Arrangements may be made to pay fees in weekly, fortnightly or monthly instalments in cases of financial hardship. Parents/Guardians must negotiate payment arrangements with the School Administration Office.

Fees may be paid by cheque, cash, or Eftpos at the School Administration Office.

4. The acceptance by parents of a position in Parish schools for non-Catholic children assumes the ability to pay fees in full. Therefore, concessions for non-Catholic families can be considered only in cases where children have already enrolled and where financial circumstances have subsequently and substantially changed in such a manner as to make fee adjustments necessary.

5. Student enrolment will be terminated and court recovery action will be instigated for collection of outstanding school and resource fees unless appropriate payment arrangements have been made and are being adhered to.

Reminder notices will be issued prior to the termination of enrolment and the instigation of recovery action, however, PAYMENT ARRANGEMENTS ARE WELCOMED IN CIRCUMSTANCES OF GENUINE FINANCIAL HARDSHIP AT ANY TIME.